

**SSF** ★

Transforming young lives  
through sport

CANDIDATE  
INFORMATION  
PACK

# SSF Active Play Practitioner North Ayrshire

2024 / 2025

CHARITY NO. SC034085

# Who we are

## Our vision

A world where young people fulfil their potential.

## Our mission

We use sport as a catalyst to enable young people to be healthier, more confident and more resilient, so they are better prepared to combat the effects of poverty, trauma and adversity.

## What we do

We enable young people, living in challenging environments, to become champions for good in society.

## We are

Connecting, listening, and acting.

Educating and enabling others to expand our impact.

Creating spaces for young people to feel safe and welcome.

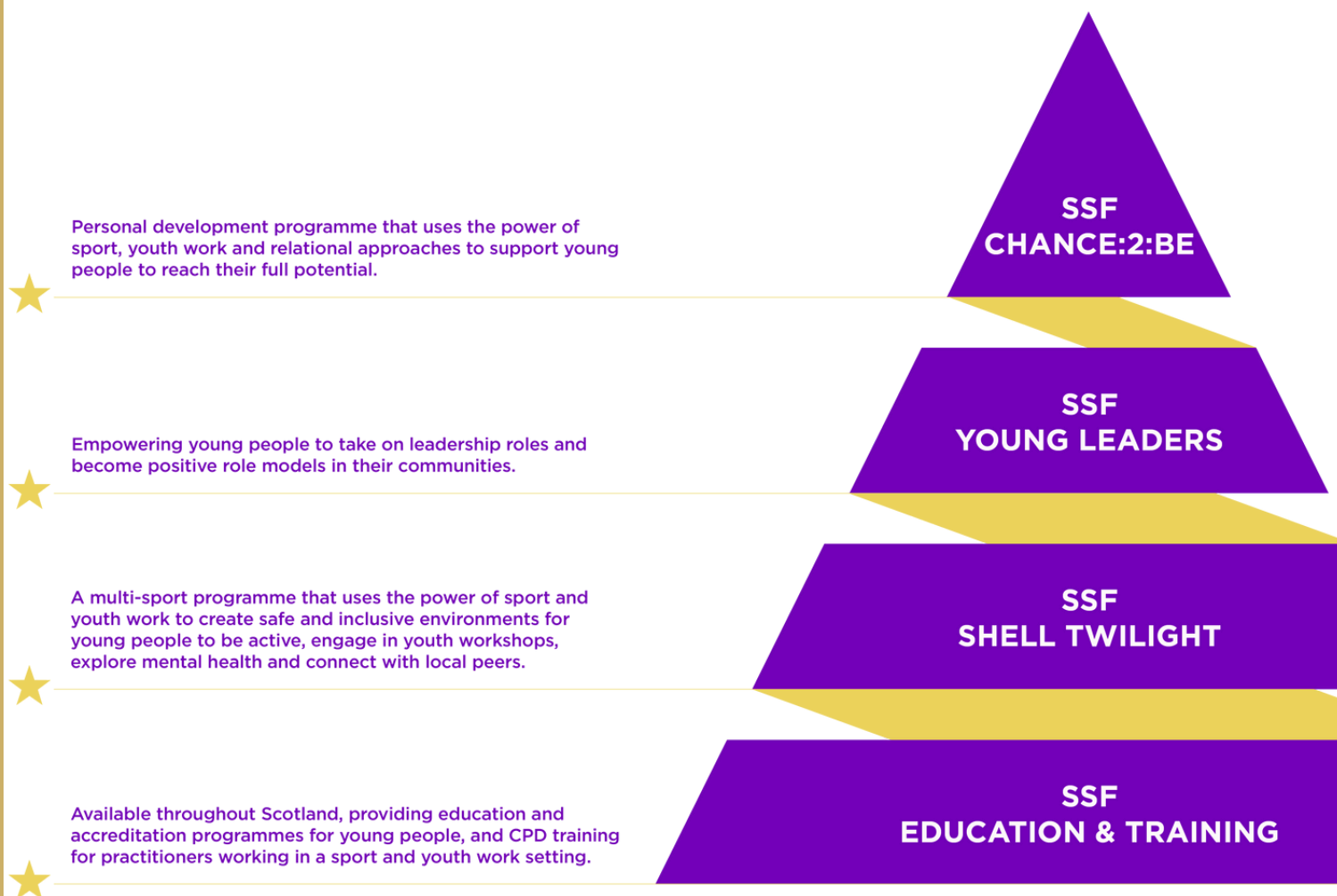
Harnessing the power of sport.

# TRANSFORMING YOUNG LIVES THROUGH SPORT

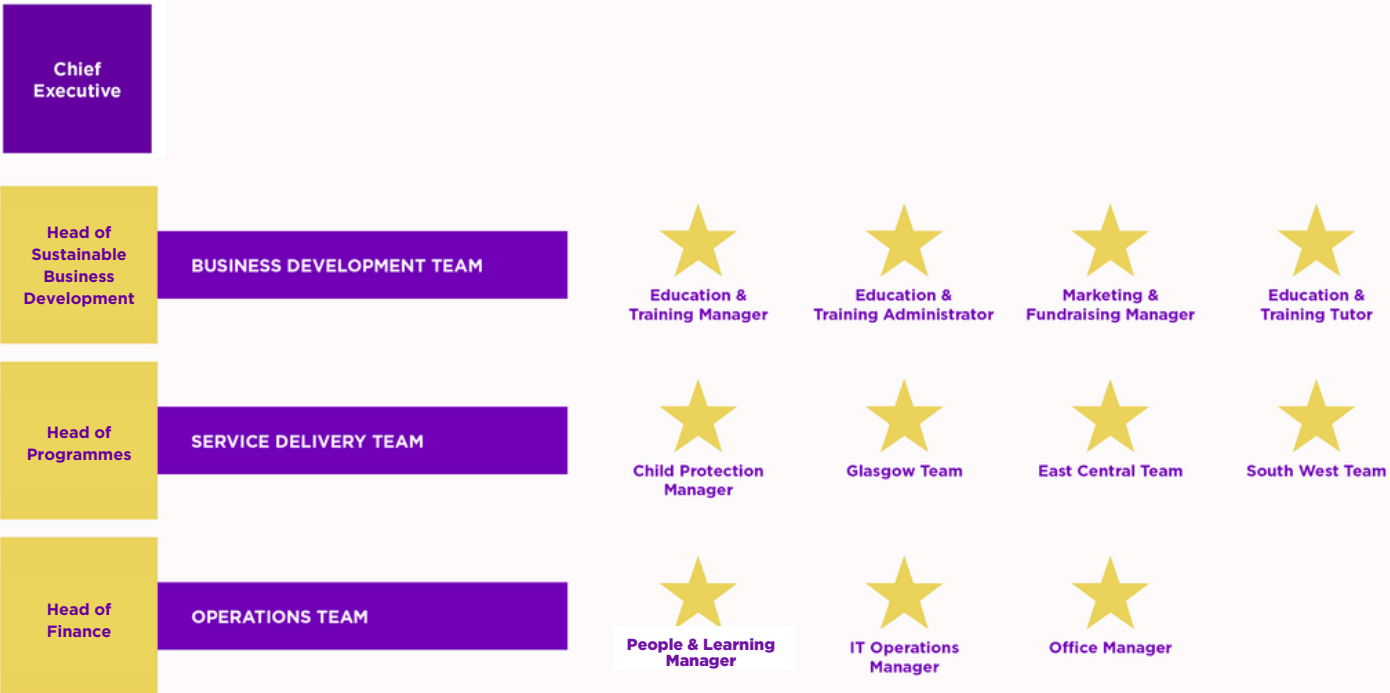


# Our programmes

We are working intensively to offer the full SSF "triangle" of provision across four local authorities: Glasgow, Fife, Stirling, and North Ayrshire. In addition, through our SSF Education & Training programme, we provide opportunities for young people across Scotland to take part in training and accreditation, as well as upskilling practitioners working with young people.



# Structure of SSF



# Values and Benefits

We are proud to have a culture which is inclusive and collaborative, where our people are valued and supported to lead and develop ground breaking initiatives with young people and communities at the heart. The successful candidate will embody SSF's organisational values:

## Empathy

We are compassionate, understanding, always listening

## Leadership

We are decisive, ground-breaking, experts in what we do

## Inclusivity

We are diverse, equitable, Inclusive by design

## Passion

We approach our work with dedication, love and care

## Benefits of working with SSF:

- Living wage employer
- Staff uniform
- Flexi-working time and TOIL policies
- CPD and training support
- Auto-enrolment pension scheme
- 29 days including public holiday-pro rata and birthday/personal day
- Employee "Wellbeing Days" intended to encourage staff to take time for themselves and to look after their own health and wellbeing
- Access to employee benefit system which includes cycle to work scheme, discounts and employee assistant programme
- Company enhanced leave including sickness, maternity/paternity leave, carers leave, miscarriage, parental bereavement and compassionate leave

# The Role

**Position:** **SSF Active Play Practitioner**

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**15 hours per week**  
**The sessions will take place during school hours**  
**9-3.30pm.**

**Hours:** Must be available during this time and on the following days:

Monday, Wednesday and Friday

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**Contract:** **Fixed Term**  
9 months September - May 2025

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**Salary:** **£12.50 per hour**

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**Responsible to:** **Alan Hendry,**  
**SSF Regional Manager, South West**

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**Based:** **North Ayrshire**  
Specifically Irvine, Stevenson, Saltcoats,  
Ardrossan and Kilwinning



# Duties and Responsibilities

## The Role

As an SSF Active Play Practitioner, you will provide a high-quality evidence-based programme which effectively supports and encourages young people to become more physically active.

The Active Play programme is delivered in Primary schools across North Ayrshire to support children's emotional, social and cognitive development through the provision of outdoor active play sessions. This programme develops children's fundamental movement skills including running, jumping, throwing and catching, as well as their physical literacy by building their confidence and motivation through play, and being more physically active.

Schools participating the Active Play programme receive 15 weeks of Active Play. Each session is 1 hr per week per class. Each session is 50% structure play, 50% free play with equipment.

You will have experience of delivering physical activity and/or play programmes for young people, delivering active sessions which are inclusive, accessible and person centred.

We are looking for individuals who are positive, empowering and want to use the power of sport and youth work to make a difference for young people in Scotland.

You will work towards the SSF goals of;

- Developing People
- Improving Health and Wellbeing
- Strengthening Communities

# Duties and Responsibilities

## Key Responsibilities and Main duties:

### Skills Development

- Support the delivery of SSF's Active Play programme for North Ayrshire, supporting young people in a primary school based setting to become more physically active.
- To design and deliver engaging sessions aimed at developing young people's physical literacy and fundamental movement skills within a fun play-based environment.

### Sport and Physical Activity

- To plan and deliver active play sessions which promote physical activity, mental wellbeing, resilience, and teamwork.

### Mentoring and Guidance

- To deliver a service for young people which is person centred and embed the principles of trauma informed practice.
- To provide mentorship and guidance to young people, helping them navigate various challenges they may face in their personal lives or education.
- To establish, build and maintain positive relationships with young people from the community.
- To motivate, encourage and support young people to participate in all sessions.
- To listen and consult regularly with young people and provide them with choice and voice.
- To support with mediating conflicts and disputes among youth to promote peaceful resolutions and teach constructive conflict management skills.

### Community Engagement

- To support schools and teaching staff to implement Active Play principles within their own settings.
- Support schools and teaching staff to implement a sustainable approach and a legacy to the Active Play work in their settings.



# Duties and Responsibilities

## Key Responsibilities and Main duties:

### Role Modelling

- To be a positive role model and mentor for young people, exemplifying the SSF values; Empathy, Leadership, Inclusivity and Passion.
- Represent SSF in a professional manner at all times, maintaining relationships with local partners, providers, schools & networks reaching all children, young people and families who need us most.

### Monitoring and Evaluation

- To complete weekly registers and session evaluations and submit online to line manager.
- To support with monitoring the progress and outcomes of the programme and activities, collecting feedback from participants and stakeholders, and evaluating the effectiveness of the programme to make necessary adjustments for improvement.

### Health and Safety

- To comply with all SSF policies and procedures, including health and safety and child safeguarding procedures, ensuring all services are delivered safely, with dignity and in compliance with appropriate procedures to safeguard children and vulnerable adults.

### Training and Development

- Contribute to your own CPD by attending quarterly organised training courses.

# Person Specification

## Personal Qualities

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- Empathetic
- Passionate
- Inclusive
- Patient
- Adaptable and Flexible
- Caring
- Relatable
- Approachable
- Effective Communicator
- Team Worker

## Essential Skills, Knowledge & Experience

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- Be in possession of a relevant play or sports certificate, diploma or degree qualification.
- Knowledge and experience of delivering physical activity programmes for young people in a primary school-based setting.
- Knowledge and experience of delivering community grassroots sport programmes for young people (Minimum 1 year's experience).
- Knowledge and experience of managing conflict and supporting young people who are involved in conflict.
- Knowledge and experience of supporting youth mental health.
- Knowledge, understanding and awareness of poverty and its effects on people and communities.

## Desirable Skills, Knowledge & Experience

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- Experience of delivering Active Play.
- Knowledge and experience of facilitating and delivering youth work sessions and applying the youth work principles to delivery.
- Understanding and experience of child protection and safeguarding.
- Understanding and awareness of trauma and adverse childhood experiences.
- Understanding and familiarity with the following acts: Equality act, data protection, UNCRC, GIRFEC, youth work principles.
- Experience of working with young people with physical, sensory & cognitive disabilities.
- Experience of carrying out risk assessments.
- Experience of collecting data and carrying out monitoring and evaluation.
- Knowledge of the local area and surrounding communities.

# How to Apply

To apply for this post, please complete the application form provided alongside this job pack. Please note that CVs will not be accepted.

If there is anything we can do to make your application or interview process more accessible please get in touch with [recruitment@ssf.org.uk](mailto:recruitment@ssf.org.uk). The examples could include, but are not limited to: video application, BSL interpreter, interview coach and remote interview.

The closing date for applications is **26th August at 12 pm.**

Completed applications should be sent to: [recruitment@ssf.org.uk](mailto:recruitment@ssf.org.uk).

We will then shortlist all applications within a week of the closing date, so please double check your contact details on your application as we will be in touch regardless of the outcome.

From there, if your application is shortlisted, we will invite you to attend a interview on **the week beginning 2nd September. Please note, this will be a two stage interview.**

For an information discussion about the role, or for any additional information, please contact:

**SSF South West Regional Manager**

**[Alan@ssf.org.uk](mailto:Alan@ssf.org.uk)**

**[07961230583](tel:07961230583)**

# Guidance

The information you supply in your application form will enable the interview panel to decide whether to invite you to an interview. Before you fill in the application form, please read the guidance notes below.

## Your application

Read all the information about the job which is provided in the information pack. Whilst all sections may not be relevant to you personally, you should complete the form as fully and as accurately as possible to enable your application to be given full consideration. Tell us about any education and training that you have received, as well as any relevant experience in your present or previous jobs. If you have other experience outwith paid jobs, tell us about the skills and knowledge you have gained from that too.

## Sections 1-7

Please complete these sections fully on the application form. These sections will be detached from your application, and forms anonymised for short-listing purposes.

## Referees

Please give details of two referees. One referee must be your current or most recent employer. The nominated referees should be someone with line management responsibility who has supervised your work, a university or college tutor, or a person within the Human Resources department within the organisation/company. We will not accept personal references.

Referees will not be approached prior to interview.

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